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Navjivan Science College Dahod

(Conducted by : Dahod Anaj Mahajan Sarvajanik Education Society)

Affiliated to Shri Govind Guru University, Godhra
Re-Accredited by NAAC with B Grade with a CGPA of 2.31
Accredited "AAA" B Grade With a CGPA of 2.65

Dr. G. J. Kharadi
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Ref No. : _____

Date : . / / 202

E-Mail : navjivan_73@yahoo.co.in

Grievance Redressal Cell

The Grievance Redressal Cell (GRC) aims to investigate complaints made by any student and resolve them as necessary. Through the suggestion box, students can voice their complaints about any academic or non-academic issue on campus and the institution addresses the concerns of students regarding matters both academic and extracurricular on campus. The university strives to address student complaints in a timely manner.

Objectives of GRC

The Grievance Redressal Cell has been created to resolve complaints from students and other stakeholders in a timely manner in order to further strengthen the relationship between students and the institution by providing them with all necessary facilities to their complete satisfaction in order to uphold a comfortable environment for academic teaching and learning.

Mechanism of the GRC:

1. Only individual student and employee grievances of a particular character will be taken into consideration by the GRC.
2. The GRC shall not take into account any general applicability or collective nature grievance that is brought forth by many employees or students.
3. After receiving the complaint or application, the committee will evaluate if the situation needs further inquiry and will take prompt action.
4. The GRC is expected to arbitrate any disputes between the complainant and the respondent.
5. Within a fair amount of time, GRC shall take into account resolving complaints.
6. The cell will report to the authority about the instances it handled and, if necessary, seek advice from higher authorities





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Scope of GRC

Students may file complaints about any academic or extracurricular issues connected to -

- Timely issuance of mark sheets, transfer certificates, Bonafide certificates, and other matters pertaining to exams and scholarships.
- Fees and payments for a variety of laboratory materials, expenses, and other financial obligations.
- Concerns related to the state of the restrooms, cleanliness of campus, the accessibility of transportation, faculty victimization, and any other inappropriate behavior.

Committees to address complaints:

1. General Grievance Redressal Committee:

At the institutional level, there must be a grievance redressal committee to address staff and student complaints that have arisen during the institution's routine operations. The Committee will meet as needed. The committee's convener will be a senior faculty member, and the principal will serve as the committee's chair. The chairperson will propose selected faculty as the members on the committee.

2. Sexual Harassment Prevention Committee:

While the institution is operating normally, there must be a Sexual Harassment Committee at the institutional level to stop sexual harassment of students and staff. The Committee will meet as needed. The staff will be represented by faculty members, and a student representative will serve as one of the committee's members. The principal will serve as the committee's chair. It will be led by a senior academic member who will serve as its convener. The Principal shall also select a faculty member as a social worker or a legal advisor.

3. The Anti-Ragging Committee:

An anti-ragging committee will be established at the institutional level to monitor and control student ragging incidents that occur throughout the course of the institution's regular operations. The Committee will meet as needed. The committee's convener will be a senior faculty member, and the principal will serve as the committee's chair. In order to manage the situation, the chairperson will select faculty members who are knowledgeable in the subject.



gpho...
Officiating Principal
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DAHOD

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